**Yardley Estates Homeowner Association**

**Board Meeting**

**Zoom Meeting**

**Wednesday July 8, 2020 @ 6:30 p.m.**

**Minutes**

**Board Members**

1. Debi D’ Amato, President
2. Beth La Rosa,Vice president
3. Steven Katz, Treasurer
4. Jessica Sullivan, Secretary
5. Tomas Lynch, Director

**Management Present**

1. Herb Santiago, Property Manager
2. In light of the pandemic (Covid-19) conditions, The board meeting was held in zoom fashion.
3. Herb Santiago called a meeting to order at 6:30 PM
4. Debi D’Amato moved to approve the minutes of June 4, 2020, Beth Larosa seconded the motion in the minutes were approved unanimously.
5. As President Debi D’ Amato open the meeting with a mission statement to congratulate all the homeowners who have thus far participated in our showing a high level of energy in moving the community forward in a positive way.
6. Debi D’Amato moved to instruct the association attorney Steven Katz to begin the process of preserving the association documents as required under Florida statute. Jessica Sullivan seconded the motion, and the motion was approved unanimously.
7. Steve Katz gave the treasures report indicating that there were funds that needed to be transferred from BB&T. Debi D’Amato made a motion to set aside at least $35,000 for the update painting and repair of the perimeter wall of the community in addition to setting aside at least $10,000 to go along with the existing $9000 in the reserves. Steve Katz seconded the motion, and the board approved the motion unanimously.
8. Steve Katz made a motion for the creation of the following committees for Yardely Estates: Yardely Estates ARC committee, yardley Estates Receivables committee, Yardely Estates informational committee. Jessica Sullivan seconded the motion, the Board of Directors approved unanimously.
	1. ARC Committee will have Carol Hoffman, and Lisa Northcraft. No Chair.
	2. Events Committee will have Bobby Macia, Alena Shamadura, Allison Hennessy.
	3. Informational Committee will have Jody Feczko, Nicole Cumberbatch, Melissa Marty.
9. A brief explanation was given as to Steve Katz remaining as Director and association attorney. As such, a nomination was made by Debi D’ Amato to reassign his office as Treasurer to Jessica Sullivan. Beth Larosa seconded the nomination, the board approved unanimously and Jessica Sullivan became the new Treasurer.
10. Debi D’ Amato nominated Tomas Lynch to the position of secretary of the board. Steve Katz seconded the nomination, and the board approved unanimously making Mr. Tomas Lynch the new secretary of the board.
11. Jessica Sullivan made a motion to obtain safety signage for the community. Debi D’Amato seconded the motion, and the motion was approved unanimously.
12. Jessica Sullivan presented the development of the community website. The Board of Directors agreed that Tomas Lynch and Jodie from the informational committee will work with Mr. Dave Marty in the development of the community website site. Mr. Marty will provide only technical assistance.
13. Beth Larosa made a motion to hire Azter home design for the creation of the front entrance sign monument in addition to painting the perimeter wall. The motion was seconded by Debi D’ Amato, and the board approved unanimously. This project will be brought before the architectural committee as well as disseminating it throughout the community for input from the homeowners prior to the installation. One of the vehicles that it will be shown on is the community website.
14. The board to question from the homeowners during open forum.
15. There being no further business Debi D’ Amato motion to adjourn the meeting Beth Larosa seconded the motion, the board approved unanimously and the meeting was adjourned at 8 PM.